

MINUTES
Regular Meeting
Governing Board of the Greene County Educational Service Center
Thursday, September 9, 2021 – 9:30 AM

Call to Order/Roll Call

Mr. Eppers called the Meeting to order at 9:38 AM with the following in attendance: Mrs. Canty, Mrs. Phipps, Mr. Snell and Mr. Eppers. Mrs. Wiseman was absent.

Also in attendance: Mrs. Terry Strieter, Superintendent, Mr. Arledge, Treasurer.

Adoption of Agenda

2021-102

Moved by Mr. Snell seconded by Mrs. Phipps that the Revised Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye.
Motion carried.

Approve Minutes of the August 19, 2021, Regular Board Meeting

2021-103

Moved by Mrs. Canty, seconded by Mrs. Phipps that the Minutes of the August 19, 2021 Regular Board Meeting be approved.

Vote: Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Open Communications

There was discussion regarding the numbers of staff that have tested positive for COVID, those that have needed to quarantine due to exposure, the number of positive student cases, and the decision to require masks of all staff in the building when not sitting in one's personal office space. There was discussion regarding funds, through the County Commissioners, that will funnel to Greene County Public Health to help facilitate contact tracing in the schools.

Treasurer's Report

2021-104

The Treasurer presented the list of Bills paid for the month of August 2021 (summary below) for the Board's approval.

Bills Paid August 2021	
General Fund "001"	\$1,286,446.18
Local Grants "019"	\$123,114.06
Staff Development "020"	\$2,156.10
Agency Funds "027"	\$5,679.08
Activity Fund "200"	\$0.00
State Grants "400"	\$1,438.67
Federal Grants "500"	\$17,764.17
Total	\$1,436,598.26

The Treasurer reviewed the monthly financial reports for the Board. He informed the Board that the Regular Audit for FY21 would start the next week and that nearly all the information needed by LGS to compile the General Purpose Financial Statement had been provided. He briefly discussed the "Non-Owned" Auto Coverage for approval later in the meeting. Also discussed was the item for approval later in the meeting regarding approval of the Section 125 Plan, administered by American Fidelity, for this next year. Discussed was the "Delegate and Alternate" Appointment for the Annual Business Meeting to be held on Monday November 8 of this year's Capital Conference. After discussion, unsure of who, if any of the Board Members would be attending the conference, no appointment was made.

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Treasurers Report be approved.

Vote: Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Superintendent's Report

The Superintendent updated the Board with regards to the progress of the Roof Renovations. With regards to the Strategic Plan, she informed the Board that Salary Schedules would be reviewed and revised as needed in the coming year. She spoke briefly regarding the High Performing ESC Application for FY22 that is due to ODE by September 17, 2021. Also mentioned was a Warren County ESC Pilot Project, where they are collecting data regarding excluding or not excluding kids for masks and quarantining due to COVID issues.

Personnel Recommendations

2021-105

The Superintendent recommended the following Personnel Recommendations.

Classified Staff

Jonna' Grant, One-on-One Assistant at INC, 1-year contract, 166 days with 8 paid holidays for 174 days, Step 9 Non-Degree, Classroom Aide Salary Schedule, \$16.65/hour at 7 hours per day for 2021-22 school year. Position begins August 30, 2021.

Brandi Pavlansky, ECMH, 1-year contract, 131 days, Step 8 Bachelors, Professional Staff Non-Teaching Salary Schedule, \$30,514.13 for 2021-2022 school year. Assigned to Bellbrook-Sugarcreek and paid for by Bellbrook-Sugarcreek. Position begins October 1, 2021.

Lisa Steiner, PS Assistant, 1-year contract, 122 days, Step 23 Non Degree on Classroom Aide Salary Schedule, \$19.06/hour, 6.5 hours per day for 2021-22 school year. Position begins September 27, 2021.

Certified Staff

Bethany McClurg, Learning Center, Intervention Specialist-Teacher, 1-year contract, Step 8 Masters, Teacher Salary Schedule, 173 days at \$53,008.93 for 2021-22 school year.

Additional Days/Hours for 2021-2022 school year

PS Assistants- **Lisa Steiner, Karen Tobias, Andrea Chaffin**, up to 35 hours by timesheet at hourly rate to do professional development related to Preschool/SUTQ requirements, for 2021-22 school year.

Cara Dues, OTA, up to four additional days by timesheet for 2021-2022 school year.

Additional Hours - Bellbrook Summer Programs – exceeded original approved hours

Megan Amburn, up to 1 hour at \$31.54
Julie Carlton, up to 2 hours at \$54.89
Janet Boucher, up to 2 hours at \$53.34
Karen Moulton, up to 2 hours at \$36.27

Leave of Absence

Jill Pritchard, INC Assistant, leave of absence (LOA) from September 27 to October 22, 2021.

Elizabeth Sinclair, approval for one-year leave of absence for the 2021-22 school year (extension from 2020-21 school year)

Resignation

Steven Horney, LC Aide

Contract SVS – Non-Employee Consulting Services

John Kinsel up to 40 days at \$500 per day out of OMHAS ECMH Expansion
Jean Simonton up to 40 days at \$500 per day out of OMHAS ECMH Expansion

Moved by Mrs. Canty, seconded by Mr. Snell, that the Personnel Recommendations be approved.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye; Mr. Snell, aye.
Motion carried.

Approve American Fidelity Section 125 Plan – 10/01/21 thru 09/30/22

2021-106

Moved by Mr. Snell, seconded by Mrs. Canty that the Section 125 Plan, administered by American Fidelity, for October 1, 2021 thru September 30, 2021 be approved.

Vote: Mrs. Canty, aye; Mrs. Phipps, aye; Mr. Snell, aye; Mr. Eppers, aye.
Motion carried.

Approve Fleet Insurance with Liberty Mutual

2021-107

Moved by Mrs. Phipps, seconded by Mrs. Canty that the Fleet Insurance, effective September 14, 2021 thru September 14, 2022, with a Premium of \$1,245.00 be approved.

Vote: Mrs. Phipps, aye; Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye.
Motion carried.

Approve GCESC Total Communication Classroom (TCC) Preschool Program Handbook

2021-108

Moved by Mrs. Canty seconded by Mrs. Phipps that the Handbook be approved.

Vote: Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Approve Friends Lease Agreement for \$3,750.00 for 2021-22 school year

2021-109

Moved by Mrs. Canty seconded by Mr. Snell that the Lease Agreement be approved.

Vote: Mr. Snell, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mrs. Phipps, aye.
Motion carried.

Adjourn

With no further business to come before the Board, Mr. Eppers adjourned the Meeting at 10:33 AM.

Attest

Erik Eppers, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Board Meeting –October 14, 2021 at 9:30 AM.

Business Advisory Council—full council meeting, October 6, 2021, 9-10:30 AM

Public Records Annual Meeting

Erik Eppers, Board President; Terry Strieter, Superintendent; Robert Arledge, Treasurer

After the Board Meeting, the Greene County ESC Public Records Commission met. The ESC Administrative Guidelines, regarding Board Policies 7540.05, 8310, 8315 and 8320 were reviewed. It was determined that the ESC would continue to follow the “February 2020 Revision” Records Retention Schedule as set forth by the most recent version of the Ohio History Connections “State Archives of Ohio Local Government Records Program.

Regarding Records Custodian, it was determined that all “Records Requests” be first referred to the Treasurer, so that a Records Request “Log” can be initiated. The request is then to be passed on to the Superintendent for determination on how the request is to be handled.